Funding for Poster Printing for Conference Presentations

The Department of Family and Community Medicine has limited funds available to assist in poster printing for faculty who are presenting at a conference. The general criteria are listed below. Please send requests using this form to Daniel Stulberg via e-mail at dstulberg@salud.unm.edu for review and submission to the Leadership Council for consideration.

1) The poster must be accepted for presentation at an educational or similar conference prior to requesting funds for printing.
2) The applicant should first seek out other funding for printing their poster. For example, if the work is related to the faculty member’s work in undergraduate medical education (UME), he/she should seek funding from UME first.) Faculty should only seek funding from FCM if here is no other source of funding for printing the poster.
3) Faculty presenting posters at the DFCM’s Scholars Day should first apply to the Research Management Team for assistance as they allocate funding for this event. If the RMT is unable to fund the faculty member’s poster then it may be submitted for department funding as above.
4) The department can cover up to $75 in printing costs; basic multicolored posters are typically available in that price range. The faculty member is responsible for amounts above $75
5) The poster must meet the DFCM/UNM branding guidelines. Approved templates are located on the FCM Education website: https://fcm.unm.edu/education/index.html under the “Presentation Resources” tab.

Your name ________________________________

Has your poster been accepted for presentation? YES _____ NO ____ (Re-apply once accepted)

Conference presenting at: ________________________________

Title of your poster ________________________________

Helpful information as of 2018

The cost to print at Kinkos is roughly $70 with the UNM discount and basic printing options
Outside resource freq used by RMT https://www.posterpresentations.com/price-guide.html
Foldable fabric posters $120-$170 can be placed in luggage
UNM OMED periodically has presentations on how to do poster presentations