Educational Funds and Incentives for Faculty Development DFCM

Overview

The Department of Family and Community Medicine has a goal of promoting faculty development and scholarly activities. Based on available funding and balancing the needs of the department and the needs of the individuals in the department, the department will disburse funds based on the below general guidelines.

Process for allocating available funds

Faculty interested in funds for attendance at CME/educational venues will submit requests to Daniel Stulberg, M.D., Vice Chair of Education representing the Leadership council. Requests will be reviewed throughout the year and presented at the subsequent Leadership Council. Following a decision the requesting faculty will be notified.

Requests will be prioritized based on the following factors.

- Departmental goals - the department chair (with input from the leadership Council as needed) will request/encourage individual faculty members to attend specific CME conferences to meet departmental goals.
- If the faculty member presented at national or regional conference in the previous year.
- If the faculty member is anticipated to present at the upcoming conference.
- If the faculty member has published a peer-reviewed article in the previous year.
- Workshop, seminar or lecture presentations may be given higher priority than poster presentations.
- If there has been a longer time since the applying faculty has been approved for previous funding assistance.

Standard amount
The standard amount is limited to $1800 unless higher amount approved in advance based on conference location, cost or other factors. Smaller amounts may be given for local conferences or less expensive venues.

Additional funding opportunities should be preferentially used to support their respective programs.

- Some faculty have funding via SOM
- Grants / research funds may cover conference/CME/presentation costs
Application Form for Educational Funds

Faculty name  

Academic rank  

Conference/CME activity you are requesting to attend  

Did you present at this or related national or regional conference in the previous year? 

Do you anticipate presenting at this upcoming conference?  

Please describe your goals for attending this activity including how it furthers the goals of our Department/University/School of Medicine  

Have you published articles or materials related to this work in the last two years? If so please list and explain how the conference will help you in this work. 

Anticipated total expense*  

Travel  

Registration  

# of days x $118**  

*Note that the standard total amount would be limited to $1800 unless higher amount approved in advance based on conference location, cost or other factors  

** DFCM can reimburse up to $118 per day to cover the cost of food and lodging. If you have funding available in your FOM index, you may be able to use these funds to cover amounts incurred above the $118. Please check with Bettie Kaehele if you need your FOM balance. 

Please let us know who usually processes your travel paperwork?  