

New Mexico Travel	<p>Click Here for applicable rates per GSA website</p> <pre> graph TD A{Overnight stay required?} -- no --> B[Use M&IE rate (Reportable income to traveler)] A -- yes --> C{Actual lodging receipts?} C -- yes --> D[Use M&IE rate plus actual Lodging expenses] C -- no --> E[Flat per diem rate of \$85 + allowable incidentals (w/receipts); not to exceed IRS total per diem allowance.] </pre>
Out of State Travel	<p>Click Here for applicable rates per GSA website</p> <pre> graph TD A{Overnight stay required?} -- no --> B[Use M&IE rate (Reportable income to traveler)] A -- yes --> C{Actual lodging receipts?} C -- yes --> D[Use M&IE rate plus actual Lodging expenses] C -- no --> E[Flat per diem rate of \$115 + allowable incidentals (w/receipts); not to exceed IRS total per diem allowance.] </pre>
Alaska/Hawaii/U.S. Territories and Possessions	<p>Click Here for applicable rates per DOD website</p> <pre> graph TD A{Actual lodging receipts?} -- yes --> B["For M&IE, use 'Local Meals' rate + 'Local Incidentals' rate (DOD website). Actual lodging expenses"] A -- no --> C[Flat per diem rate of \$115 + allowable incidentals (w/receipts)] </pre>
International Travel	<p>Click Here for applicable rates per State Dept website</p> <pre> graph TD A{Actual lodging receipts?} -- yes --> B[Use M&IE rate per State Department website plus Actual lodging expenses] A -- no --> C[Flat per diem rate of \$115 + allowable incidentals (w/receipts)] </pre>