

Department of Family and Community Medicine  
Moving Expenses Policy

- Refer to UNMBP&P #4020 “Moving Expenses” for allowable and unallowable expenses.
- Included in the total moving amount would be one trip to Albuquerque to identify housing.
- Moving expenses must be utilized within six months of hire. Any balance will revert back to the Department. Time extensions must be approved at least one month prior to the expiration date by the Department Chair.
- Travel between prior residence and Albuquerque that is not directly related to moving household items is not a covered expense under the policy.